

Email to Your Father Requesting Him to Send You Some Money

Question: Suppose, your father lives in Dhaka. He wants to know about the result of your Annual Examination. Now, write an e-mail to your father informing him of the result, and request him to send you some money to meet your need especially to buy new books and a school uniform.

Answer:

To: abdulhai@

Cc:

Bcc:

Subject: Requesting money

Dear father,

I received your e-mail yesterday. You have wanted to know the result of my annual exam. The result of my annual examination has just been out. You will be glad to know that I have got A+ (golden). Based on total marks I have stood first. Now I am a student of class Ten. Our new session is going to begin from the 10th of January. You know, I have to pay some money as session charge. Also, I need to buy some helping books. A new uniform is also necessary. I think I will be able to meet this essential need if you send me at least Tk. . So please send the amount as soon as possible.

I am well. With best regards to you and mother.

Your loving son,

Tareq