

Application for Holding Coaching Classes for The Upcoming HSC Examination

Question: Suppose, you want to get yourselves well prepared for your HSC Examination.

Now write an application to your Principal praying for holding coaching classes.

Answer:

20 January 2016

The Principal

Narail Govt College

Narail

Subject: Application for holding coaching classes for the upcoming HSC Examination.

Sir

We, the students of class XII of your college, beg to state that our HSC examination is only three months away. Our preparation for all the subjects is not yet fulfilled. Our college has the best record of producing good results in all the years in our district. This year also we want to be at the top. For this we need good preparation. Extra coaching classes, if conducted, in our college will be of great help for the HSC examinees.

Therefore, we pray and hope that you would be kind enough to arrange coaching classes for all the subjects. If so, we can keep up the honour of our college.

Yours faithfully

Arif Jawad

On behalf of the students of Class XII